



## Glenmore Christian Academy

### Personal Information Consent Policy

Policy #GCA-ORG-008 Policy Owner: GCA Board

Date created: May 2018 Date updated: August 2022 - Draft

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By signing the Personal Verification Form, I consent to allow Glenmore Christian Academy to collect, release, use or disclose personal information for GCA's operational and administrative purposes including, but not limited to, personal information which may be collected for corresponding GCA business purposes. These purposes may be identified and applied as necessary to consents for collection, use or disclosure, and for notification documents. Information collected by or on behalf of Glenmore Christian Academy may include the following purposes:

- Learning assessment, admission and registration of new students
- Re- registration of returning students
- Determining eligibility for funding
- Accounting, payroll and billing purposes
- School advancement, development and fundraising
- Referral for counselling services
- Student health and safety purposes
- School communications, class lists, notices and promotional/ marketing / advertising materials
- Photographs and work samples that may be used in school communications, notices, promotional materials including website, print and video images
- GCA Parent Advisory Council purposes
- Projects and events supported by GCA Volunteers

This information is required in order to provide services to parents, students and staff. It will allow the school to respond immediately to an emergency. Parts of this information may be processed out of the country when utilizing software that stores data in the cloud, or in other offsite locations. This information may be sent to another jurisdiction for processing and while the information is in another jurisdiction it may be accessed by the courts, law enforcement and national security authorities. When entering into contracts with software providers, GCA limits the amount of personal information available to each provider to the greatest extent possible without compromising the usefulness of the product.

Glenmore Christian Academy does not give, rent, or sell its membership or mailing lists to any organization or individual. With the exception of certain specific emergency or statutory circumstances, you will be asked for consent before we release your information to anyone. For more information please contact Stanford Hielema, Head of School, at [s.hielema@gcaschool.com](mailto:s.hielema@gcaschool.com) or 403-254-9050.



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Glenmore Christian Academy (GCA), is a ministry of First Alliance Church of the Christian and Missionary Alliance. We share a foundational belief that all people are loved by God and are individually unique. GCA has a mission, in partnership with parents and families, to help students strive for their God-given potential in all aspects of their person: spiritual, academic, physical, social, emotional and moral. In accordance with our Statement of Faith, we believe in the infallible Holy Bible, which establishes the only rule of Christian faith and practice. We believe in personal salvation through faith in Jesus Christ's crucifixion and resurrection. We believe that Jesus calls us to care for each other, and to continue His good work as disciples who love one another. We show our love by our actions, evidenced daily throughout our school. We serve the Calgary community, and provide humanitarian support for the impoverished, oppressed, and marginalized around the world.