

# Welcome to the

# ABC's

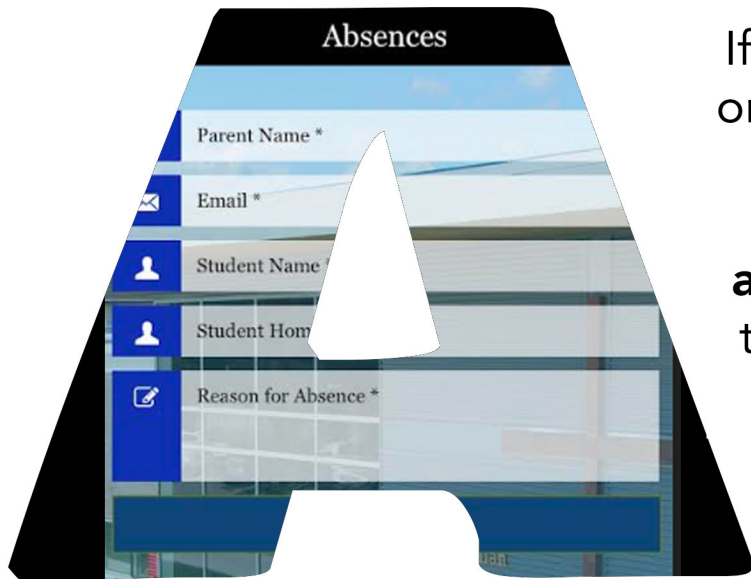
## of Elementary

A Back-to-School  
Guide for  
Parents and  
Students

GLENMORE CHRISTIAN ACADEMY







If your child is going to be **absent**, or late for any reason, please let us know by calling the school at 403-254-9050, emailing us at **absences@gcaschool.com** or use the GCA App to inform the front office, **in addition** to emailing your child's teacher.

The entry Elementary **bell** is at 8:17 a.m. School officially begins at 8:25 a.m. (second bell). Morning recess bell is at 10:02 a.m. with recess ending at 10:20 a.m. The Elementary lunch time and recess is from 11:40 a.m. to 12:30 p.m. (Gr 1-5) and 12:05 p.m. to 1:05 p.m. for Kindergarten.



If your child has a **cell phone**, please remind them that the cell phone must remain in their backpack/locker for the duration of the school day. Please note that the same thing applies for smart watches.

**Doors** open for students at 8:17 am. Supervision outside starts at 8:05 am. Please do not drop off your child until 8:05 am. Students must be picked up after school by 3:35 pm at the latest with the exception of the students enrolled in the ABC program. For After/Before Care information, please visit [gcaschool.com](http://gcaschool.com).



Each grade has their own specific **entrance** to the building. To view the school maps to see where your child's entrance is, please visit [gcaschoolevents.com/grade-entrances](http://gcaschoolevents.com/grade-entrances).

When it comes to **food** for the day, our GCA cafeteria option is available with pre-ordered meals for K- Gr. 2 through the My Kids Spending program. Gr. 3-5 use the line-up in the Cafeteria at lunch. If your child is bringing their own lunch, we encourage any warm meals to be in a thermos. K-Gr. 1 students do not have access to the microwaves. If their lunch requires cutlery, please remember to include it in their lunch kit.







Students in Gr. 1-3 wear **gym clothing** underneath their uniforms; students in Gr. 4 & 5 must wear an official GCA gym strip. Orders can be placed through the GCA Parent Portal in September or from the front office from October to June.

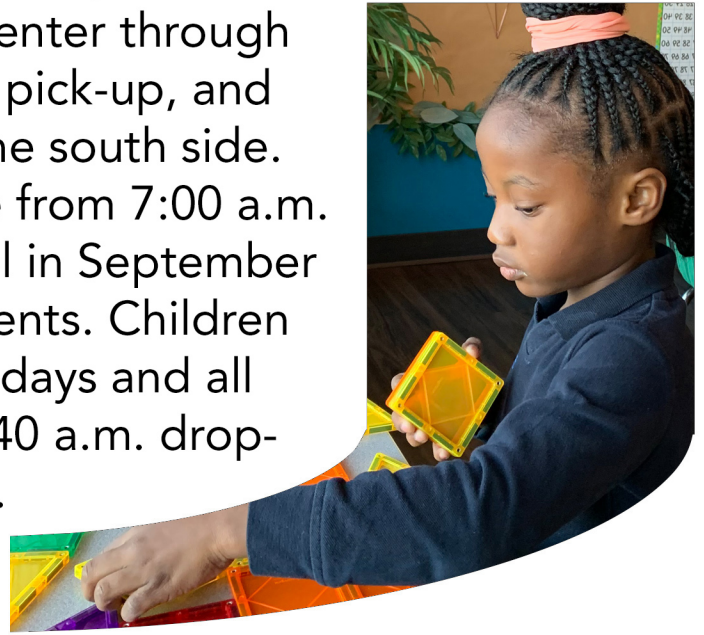
The “Elementary Parent/Student **Handbook**” is available on our Parent Portal site. It covers a whole range of topics. Please take some time to read the handbook and all of Elementary’s procedures, expectations and policies.



If your child is exhibiting any symptoms of **illness** (i.e. fever, pink eye, vomiting, etc.), please keep them at home until they are symptom-free for 24 hours (without medication). We appreciate your help in keeping our school safe.



Half-day **Junior Kindergarten** pick up is at 11:40 a.m. Please ensure that you enter through the main Elementary entrance for pick-up, and NOT the Kindergarten doors on the south side. Our full-time JK program is available from 7:00 a.m. to 6:00 p.m. The first week of school in September is a staggered entry for all JK students. Children are to attend on their registered days and all students follow the 8:40 a.m.- 11:40 a.m. drop-off and pick-up times.



If you are using the '**Kiss and Go**' curb lane (L1) in the morning for drop off, please make sure to move your car all the way forward as traffic moves up. As well, please do not leave your vehicle to escort your child to their entrance.

Gr. 4 and 5 students have a **locker**; please encourage them to ensure that it is clean and free of any old food, or unused items.

As well, please ensure you **LABEL** all of your child's items so they can be returned if lost. **Lost and Found** is regularly on display. Please encourage your child to check it regularly. Also, remind your child to bring their Phys Ed Gym Strip home weekly for washing.







"Meet the Teacher" sessions begin in the GCA Theatre at 6:00 p.m. and move to the classrooms afterwards. The dates are as follows:

**Tues Sept 3**

K to Gr. 2

**Thurs Sept 5**

Gr. 3-5

GCA is a 'nut-aware' environment. Please do not send any nut products, or products that may contain traces of nuts, to school with your child. This includes Nutella products, granola with nuts, peanut butter, etc. "Wow Butter" is a great substitute option to nut butters.



GCA's Official Uniform is required for the first day (Monday) of every school week (Tuesday, if Monday is a holiday). Uniform clothing must be purchased through Top Marks only. You can view our Official Uniform requirements here:

[www.gcaschoolevents.com/  
uniform-requirements](http://www.gcaschoolevents.com/uniform-requirements)



Practice makes progress! GCA Elementary offers many **performance** opportunities for our students to develop their interests and giftings. Music Academy provides private piano lesson opportunities (for additional fees). We also have many public speaking, dramatic and other musical opportunities for our students throughout the school year.



If you have **questions** for our front office staff, we ask that you come by at our 'non-peak' times; peak times include 8:15-8:35 a.m., and 3:15-3:30 p.m. You can also call the Elementary school office at 403-254-9050 from 8:00 a.m. to 4:00 p.m.



Our **REIL Origins intramurals** program for Gr. 4 & 5 students occurs on designated mornings from 7:45-8:15 a.m. Please note: any students who are in Gr. 3 and under are welcome to watch but **MUST** be supervised by their parent. Students who are watching need to stay in the gym, and not loiter in the hallways. Thank you for your cooperation.



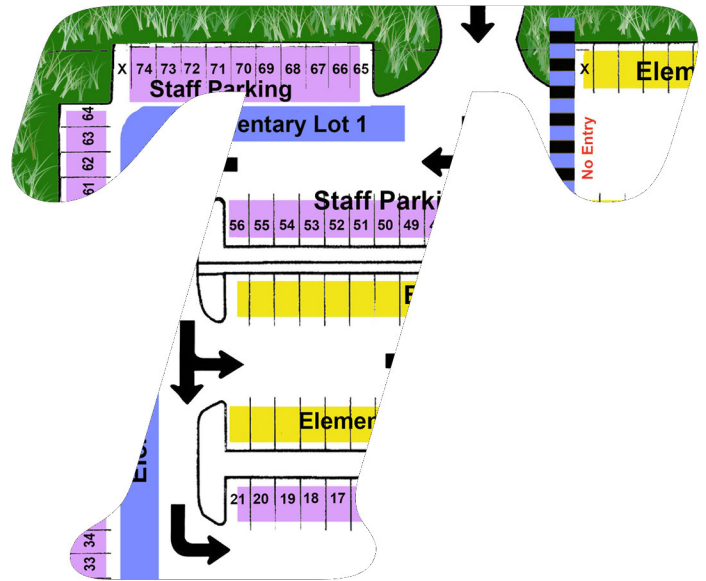




Our **Schoolology** program is a way for you to have access to materials from your child's homeroom teacher.

Field trip permission forms are completed on our PowerSchool platform. There is a separate log-in for each of these platforms. Access to both can be found on our Parent Portal.

In order to keep our **traffic flow** manageable in the mornings, we appreciate your cooperation by following the guidelines found here:  
[www.gcaschoolevents.com/parking-lot-traffic-flow](http://www.gcaschoolevents.com/parking-lot-traffic-flow)



We have many casual **uniform** items to choose from. Our uniform provider is Top Marks. There are customer service days for uniforms held throughout the school year. Please note: the khaki shorts are only permitted from September to Thanksgiving and after Spring Break to June.



We are grateful to all of our parent **volunteers!** All volunteers must have a current police check on file. For information on volunteering, please visit [www.gcaschoolevents.com/volunteer-information](http://www.gcaschoolevents.com/volunteer-information).

The **Weekly Communicator** is our weekly digital newsletter that provides a whole variety of information, including important upcoming dates and school activities. It is emailed at the end of the day on Fridays. If you are not receiving this email, please contact [communications@gcaschool.com](mailto:communications@gcaschool.com).



For the safety of our students, and our community as a whole, we please ask you to only use the **designated crosswalks** when navigating through the parking lot. Thank you for your cooperation.



Younger siblings of Jr. High GCA Royals' athletes must be picked up at 3:20 pm. There is **NO** supervision for younger students while older siblings are at their various practices or games.



**ZZZ**

School is almost here! If your child has had a different sleep schedule this summer, we hope that they will get lots of sleep before, and during the school year. Sweet dreams!

Looking forward to a fantastic year, and seeing you all on Tuesday, September 3 for a half-day. Early dismissal is at 11:40 a.m. for all JK to Gr. 5 students.\*

Mr. Gonsalvez, Mrs. Fournier and Mrs. Hazelton

\*ABC Before/After School Care and Cubs programs begin Wednesday, September 4.

